

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

For the meeting of the TUSA State Council to be held at
of Wednesday 8th November 2023 at 4PM AEDT
at the TUSA Building Boardroom, Sandy Bay TAS [with zoom access].

Chair: L McLaren

Meeting opened: 4.05pm

#	ITEM	APPENDIX
1.	INTRODUCTORY ITEMS	
	<p>1.1 ACKNOWLEDGEMENT OF COUNTRY L McLaren</p> <p><i>We pay our respects to elders past and present, to the many Aboriginal people that did not make elder status, and to the Tasmanian Aboriginal community that continue to care for Country. We recognise a history of truth which acknowledges the impacts of invasion and colonisation upon Aboriginal people resulting in the genocide and forcible removal from their lands. Our Islands are deeply unique, with spectacular landscapes with our cities and towns surrounded by bushland, wilderness, mountain ranges and beaches. We stand for a future that profoundly respects and acknowledges Aboriginal perspectives, culture, language and history; and a continued effort to fight for Aboriginal justice and rights paving the way for a strong future.</i></p>	
	<p>1.2 ACKNOWLEDGEMENT OF LIVED EXPERIENCE T Hoare</p> <p>We would also like to acknowledge that everyone in this meeting today, has their own personal lived experience they bring to discussion. We as a committee respect and value every individual member's lived experience and will take that into consideration during our discussions.</p>	
	<p>1.3 WELCOME Chair – L McLaren</p>	
	<p>1.4 ATTENDANCE Voting members (Outgoing SC): L McLaren, S Maddock, T Hoare, A Lamont, L Castelletti, N Naz, Z Sabapathy</p>	

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	Non-voting members (Incoming SC): M Warrington, K Lertsinpakdee, S-Y Yu, J Oates Pryor, L Alsop, L Johnson, M Douglas	
	1.5 APOLOGIES R Stanaway	
	1.6 ABSENT	
	1.7 GUESTS & OBSERVERS Executive Assistant - E Knuckey State Council Campaign Coordinator – C Harris Student Advocates – J Lenthall Post-Graduate TEL - N Nguyen	
	1.8 CONFLICTS OF INTEREST State Council members are reminded of the requirements of clause 6 of the TUSA’s Conflict of Interest Policy (instituted on 28 November 2019) which requires members to identify and disclose any conflicts of interest including gifts.	
2.	MINUTES AND MATTERS ARISING	
	2.1 AMENDMENTS	
	2.2 MINUTES OF THE PREVIOUS MEETING <u>Motion:</u> that the minutes of the TUSA State Council held on October 4th 2023 be accepted as a true and accurate record of the proceedings of that meeting, and approved for upload to the TUSA website. MOVED: S Maddock SECONDED: A Lamont	APPENDIX A
	2.3 MATTERS ARISING FROM PREVIOUS MINUTES <ul style="list-style-type: none"> • See action items table 	

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3.	CORRESPONDENCE	
	3.1 INWARDS	NIL
	3.2 OUTWARDS	NIL
4.	INTERNAL UPDATES	
	4.1 Advocates Update J Lenthall, N Nguyen <ul style="list-style-type: none"> • The advocates hosted several events this month. • Largest case load was academic integrity and financial hardship. Large increase of issues raised by students on placement. • More domestic than international students presenting this month. • Primarily CoHM users of the service this month. • Request from S Maddock for a way to compare uptrends in each campus/college each month on excel, noted this would be difficult to create. 	VERBAL ONLY
	4.2 TEL MONTHLY REPORT <u>S Maddock</u> <ul style="list-style-type: none"> • College TELs working with their individual college contacts on how best to work with their respective groups and activate their spaces. 	VERBAL ONLY
5.	COUNCIL REPORTS	
	5.1 PRESIDENT <u>Liam McLaren</u> <ul style="list-style-type: none"> • CEO of TUSA stepping down at the end of this year, so time spent in transition conversations. • SSAF discussions for UTAS partnership undertaking full review of 2023 SSAF allocation. TUSA will be providing recommendation of five funding/provider options Martin Grimmer and escalated to Ian Anderson. 	APPENDIX B

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<ul style="list-style-type: none"> • University Council requested to extend A Moore’s student role on the council for a further year. State Council in support with feedback to University Council that A Moore needs to meet more frequently with the State Council to represent students effectively. Progressed discussion that there should be two elected representatives – one Postgraduate and one Undergraduate, with the Undergraduate role being elected in 2024 (it would require constitutional change from the University Council to enact). • Shredders events run with Student Advocacy across 9 campuses (6 in South, 2 in North, 1 in Cradle, Rozelle had no students on campus during that week). • Met with UTAS Accommodation and Student living to discuss expected rent rises. Hobart (not utas accommodation) has only seen a rent increase of 1.3%, a significantly larger increase comparative to that, and CPI increase 5.4%. Advocating for affordable and reasonable rate rises that reflect student needs based on this data. <p><u>Motion:</u> That the TUSA State Council supports Liam McLaren to sign the Fair Agenda and End Rape on Campus petition on behalf of the TUSA.</p> <p>MOVED: L McLaren SECONDED: S Maddock</p>	
<p>5.2 EQUITY PRESIDENT <u>Trenton Hoare</u></p> <ul style="list-style-type: none"> • Report taken as read 	APPENDIX C
<p>5.3 CAMPUS PRESIDENT - SOUTH <u>Stella Maddock</u></p> <ul style="list-style-type: none"> • Report taken as read • Handover with J Oates Pryor today 	APPENDIX D
<p>5.4 CAMPUS PRESIDENT - NORTH <u>Ryan Stanaway</u></p>	APPENDIX E

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	<ul style="list-style-type: none"> Report taken as read Secured representation in the AMC space 	
	<p>5.5 CAMPUS PRESIDENT – CRADLE COAST <u>Alec Lamont</u></p> <ul style="list-style-type: none"> Report taken as read Attended UTAS academic round table 	APPENDIX F
	<p>5.6 CAMPUS PRESIDENT – ROZELLE <u>Lucy Castelletti</u></p> <ul style="list-style-type: none"> Report taken as read First handover meeting with M Douglass today 	APPENDIX G
	<p>5.7 EDUCATION PRESIDENT (UG) <u>Zachary Sabapathy</u></p> <ul style="list-style-type: none"> Report taken as read 	APPENDIX H
	<p>5.8 EDUCATION PRESIDENT (PG) <u>Nousheen Naz</u></p> <ul style="list-style-type: none"> Report taken as read Improved supervision model for HDR candidates secured Congratulations to Nousheen on finishing her thesis! 	APPENDIX I
	<p>5.9 Projects Register C Harris</p> <ul style="list-style-type: none"> For discussion of items for update/creation in project register 	VERBAL ONLY
6.	ITEMS FOR DISCUSSION	
	<p>6.1 Key Messaging Document L McLaren</p> <ul style="list-style-type: none"> Only one addition this month, on AI. <p><u>Motion</u>: That the TUSA State Council approve the Key Messaging document for November 2023 and publication on the TUSA website.</p> <p>MOVED: L McLaren SECONDED: S Maddock</p>	APPENDIX J
	<p>6.2 Nominations for Incoming Representatives Governance Involvement</p>	APPENDIX K (Deputy PD)

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L McLaren

- For motions next month with incoming state council as voting members. Discussed each of the roles.

6.2.1. Board of Management Representative

- Sit on the Board of Management, who currently meet once every two months. Meetings run in the evening for 1.5 hours or so, online. You will be a voting member.
- You will undertake some Board member training through SEN or another group online, as well as be involved in one or two Board strategic planning sessions throughout the year.

6.2.2. Governance Subcommittee Representative

- Sit on the Board governance subcommittee, who currently meet once every two months (alternate months to board). Meetings run in the evening for 1 hour (dates get decided based on availability with consideration of student commitments) online. You will be a voting member.
- The governance subcommittee deals with assessment of policy and governance framework reviews e.g. constitutional updates, which are then put to Board as a recommendation for a decision to be made.
- Would be a good role for someone interested in policy.

6.2.3. FRAC Subcommittee Representative

- Sit on the Board FRAC subcommittee, who currently meet once every two months (alternate months to board). Meetings run in the evening for 1 hour (dates get decided based on availability with consideration of student commitments) online. You will be a voting member.
- The FRAC subcommittee deals with assessment of Finance, Risk and Compliance, with specific focus on financials, investment decisions, and risk assessment at

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<p>the level of Board. Recommendations are then put to Board for a decision.</p> <ul style="list-style-type: none"> • Would be a good role for someone with a background or interest in finance. The committee are generally happy to explain concepts or provide some mentorship. <p><u>6.2.4.State Council Deputy President Nominations</u> <u>Motion:</u> Election of the Deputy President</p> <ul style="list-style-type: none"> • As per Deputy President PD distributed separately. <p><u>6.2.5. UTAS Sustainability Committee</u> <u>Motion:</u> Election of the UTAS Sustainability Committee</p> <ul style="list-style-type: none"> • 2 x student representative members 	
<p>6.3 NUS Tasmanian Branch <u>Motion:</u> Re-establishment of the NUS Tasmanian Branch</p> <p>This year the TUSA State Council has reaccredited to the National Union of Students. In-line with this, and NUS regulation 45.2, we formally request the re-establishment of the National Union of Students Tasmanian Branch. We request that the executive of this branch is elected at the 2023 NUS National Conference in line with NUS Regulations.</p> <p><i>MOVED:</i> L McLaren <i>SECONDED:</i> Z Sabapathy</p> <ul style="list-style-type: none"> • T Hoare & A Lamont abstain 	VERBAL ONLY
<p>6.4 Students as Partners Model Discussion E Knuckey</p> <ul style="list-style-type: none"> • Introduced the concept of Students as Partners for further discussion with incoming SC at SC Onboarding 	VERBAL ONLY
<p>6.5 State Council Exit Interviews L McLaren</p> <ul style="list-style-type: none"> • What – State Council Exit Interviews • Why – to enable us to finetune our procedures and identify areas for improvement as well as further develop our value proposition for incoming and future student leaders 	

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	<ul style="list-style-type: none"> From Whom – you will receive a survey link either directly from Employment Hero or through Steph Wiltshire <p>Outgoing SC encouraged to complete the survey, and feel free to contact Renee if they would like some constructive feedback as well.</p>	
	<p>6.6 State Council Annual Reports L McLaren</p> <ul style="list-style-type: none"> Due before SC Onboarding! 	VERBAL ONLY
OTHER BUSINESS		
7.	<p>7.1 State Council December Availabilities</p> <ul style="list-style-type: none"> E Knuckey will trial same time as this month for December, and send out poll for availabilities in Sem 1 2024. <p>ACTION: L McLaren and E Knuckey to develop SC Workplan prior to next SC</p>	
	<p>7.2 Additional Actions Noted</p> <p>ACTION ITEM: T Robertson and S Barry invited come and talk about the TUSA’s financial portfolio and ethical investment in early 2024. Z Sabapathy suggests that this presentation should be presented by a student member of FRAC and a non-student member of FRAC or Board.</p> <p>ACTION ITEM: Initiate official move to Bendigo/Bank of Australia (Bendigo has branches in Tasmania).</p>	

Meeting Closed: 5.30pm

Next Meeting: December 6th 2023

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ACTION REGISTER
 as at 8th November 2023

#	Date of Meeting	Action Item	Responsible Party	Action	Progress to Date or Further Action Required	Status
1.	21.06.23	Tas Ethical investment messaging	E Knuckey, T Hoare, L McLaren	Develop Tas Ethical messaging	Awaiting S Barry response to publish TUSA ethical investment report. - haven't heard back after prompting. Social media post out.	Closed
2.	10.07.23	Development of security unit for accommodation	R Stanaway (Needs handover to incoming SC)		Nil updates; student living on track to get funding	Open
3.	04.10.2023	Poster Comp	T Hoare	T Hoare to finalise equity poster competition by next month.	Winner announced, post for socials this month	Closed
4.	04.10.23	Sustainability society	S Maddock	S Maddock to check whether SIPS interns are being paid to run this society or it will remain voluntary as with all other TUSA societies		Closed

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5.	04.10.23	Handover docs	Outgoing SC	Handover documents in folder by end of October.	In action	Closed
6	08.11.23	Investment Presentation	E Knuckey, TasEthical	Organise another investment (financial situation + ethical investments) discussion early 2024 Z Sabapathy suggests that this presentation should be presented by a student member of FRAC and a non-student member of FRAC or Board.	Scheduled for March 2024	Closed
7	08.11.23	C&S Bank Stance	Liam McLaren	Need to initiate C&S wide shift to Bendigo/Bank of Australia 2024; raise at next C&S meeting to gather their thoughts?		Open
8	08.11.23	SC Workplan	L McLaren, E Knuckey	To develop SC Workplan prior to next SC		Open

TUSA STATE COUNCIL
CONFLICTS OF INTEREST REGISTER
 as at 8th November 2023

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#	Date of Meeting	Relevant Parties	Conflict of Interest	Comments	Status (Open/ongoing/closed)
1.	02.02.23	L McLaren	Former President; Ongoing committee member of Tasmanian University Environment Society		Ongoing – 2023.
2.	02.02.23	L McLaren	Former TUSA Experience Leader of the College of Science & Engineering	Role ended December 31 st 2022	Closed
3.	10.07.23	L McLaren	Member of Tasmanian Labor since 2023		Ongoing
4.	02.02.23	Z Sabapathy	Treasurer of TULS 2022	Role ended December 31 st 2022	Closed
5.	02.02.23	Z Sapabathy	Researcher to Rick Snell	Role ended December 31 st 2022	Closed
6.	02.02.23	Z Sabapathy	Assistant Director Masterpiece Fine Art Gallery		Ongoing
7.	02.02.23	T Hoare	Member of the Greens Tasmania since 2020		Ongoing
8	02.02.23	S Maddock	Jane Student Club Committee, Vice-President		Concluded
9	02.02.23	L Castelletti	First year representative for Student Paramedic	Current	Ongoing

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			Rozelle Society (SPURS)		
10	02.02.23	L Castelletti	Current student ambassador for the University of Tasmania		Ongoing
11	02.03.23	T Hoare	Individual member of Landcare Tasmania	Current	Ongoing
12	02.03.23	T Hoare	Tasmanian Young Greens Southern Co-Convener	Tasmanian Young Greens Southern Co-Convener (Role ended January 2023)	Closed
13	02/03/23	T Hoare	Tasmanian Young Greens Clark Branch Co-Convenor	Role ended 14 th September 2023	Closed
14	02.03.23	T Hoare	Pride Society of TUSA Advocacy Coordinator	Role ended January 2023	Closed
15	20.06.23	T Hoare	Hobart City Welcoming and Inclusive City Committee Member	Ongoing	Open
17.	5.09.23	T Hoare	Equality Tasmania Board Member	Current	Open