

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

For the meeting of the TUSA State Council to be held at  
**of December 6<sup>th</sup> 2023 at 4PM AEST**  
at the TUSA Building Boardroom, Sandy Bay TAS [with zoom access].

**Chair: L McLaren**

**Meeting opened: 4:05pm**

#	ITEM	APPENDIX
<b>1.</b>	<b>INTRODUCTORY ITEMS</b>	
	<p><b>1.1 ACKNOWLEDGEMENT OF COUNTRY</b> M Warrington</p> <ul style="list-style-type: none"> <li>• M Warrington provided an Acknowledgement of Country focused on storytelling and ways the State Council can engage with First Nations culture and history.</li> <li>• Slides for distribution in pack with minutes for publication to the TUSA website.</li> </ul>	<b>APPENDIX (ADDIT)</b>
	<p><b>1.2 ACKNOWLEDGEMENT OF LIVED EXPERIENCE</b> L McLaren</p> <p>We would also like to acknowledge that everyone in this meeting today, has their own personal lived experience they bring to discussion. We as a committee respect and value every individual member's lived experience and will take that into consideration during our discussions.</p>	
	<p><b>1.3 WELCOME</b> Chair – L McLaren</p>	
	<p><b>1.4 ATTENDANCE</b> L McLaren, M Warrington, J Oates Pryor, E Alsop, M Douglass, K Lertsinpakdee, SY Yu.</p>	
	<p><b>1.5 APOLOGIES</b> A Slamen, L Johnson</p>	

TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES

	<b>1.6 ABSENT</b>	
	<b>1.7 GUESTS &amp; OBSERVERS</b> Executive Assistant - E Knuckey State Council Campaign Coordinator – C Harris COO – SL Ward	
	<b>1.8 CONFLICTS OF INTEREST</b> State Council members are reminded of the requirements of clause 6 of the TUSA’s Conflict of Interest Policy (instituted on 28 November 2019) which requires members to identify and disclose any conflicts of interest including gifts. <ul style="list-style-type: none"> <li>• See COI register at the end of minutes for current COIs reported.</li> </ul>	
<b>2.</b>	<b>MINUTES AND MATTERS ARISING</b>	
	<b>2.1 AMENDMENTS</b>	
	<b>2.2 MINUTES OF THE PREVIOUS MEETING</b> <u>Motion:</u> that the minutes of the TUSA State Council held on <b>November 8<sup>th</sup> 2023</b> be accepted as a true and accurate record of the proceedings of that meeting, and approved for upload to the TUSA website.  <b>MOVED:</b> L McLaren <b>SECONDED:</b> J Oates-Pryor	<b>APPENDIX A</b>
	<b>2.3 MATTERS ARISING FROM PREVIOUS MINUTES</b> <ul style="list-style-type: none"> <li>• See action items table</li> </ul>	
<b>3.</b>	<b>CORRESPONDENCE</b>	

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

	<p><b>3.1 INWARDS</b></p> <p><b>3.1.1 Student Accommodation Rental Price Increases</b></p> <ul style="list-style-type: none"> <li>• Verbal discussion provided surrounding the UTAS Accommodation Rental Affordability document prepared by L McLaren for discussions with the University, highlighting that University rental increases are higher than average rental increases across the state, developed using publicly available information.</li> <li>• K Lertsinpakdee noted that the state government commissions the University annually to write a housing sector risk report, led by Dr Maria Yanotti (COBE).</li> </ul> <p><b>ACTION ITEM:</b> K Lertsinpakdee to introduce J Oates-Pryor to M Yanotti for consideration of further discussion about housing insecurity.</p>	NIL
	<p><b>3.2 OUTWARDS</b></p>	NIL
4.	<p><b>INTERNAL UPDATES</b></p> <p><b>4.1 Advocates Update</b> J Lenthall, N Nguyen</p> <ul style="list-style-type: none"> <li>• The TUSA Student Advocates provided an update on student presentation trends and accepted questions from the State Council.</li> </ul> <p><b>4.2 TEL MONTHLY REPORT</b> A Slamen</p> <ul style="list-style-type: none"> <li>• Report provided prior to meeting of State Council.</li> <li>• College TUSA Experience Leaders largely wrapping up for 2023. TEL line manager shift to R de Villeneuve to offer more support.</li> <li>• Discussions underway with colleges about TEL model in 2024.</li> </ul> <p><b>ACTION ITEM:</b> K Lertsinpakdee and SY Yu (Education Presidents) to connect with R de Villeneuve in 2024 once 2024 TEL program is established to connect with the TELs.</p>	<p>VERBAL ONLY</p> <p>PROVIDED IN AGENDA PACK</p>

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

<b>5.</b>	<b>COUNCIL REPORTS</b>	
	<p><b>5.1 PRESIDENT</b> L McLaren</p> <ul style="list-style-type: none"> <li>• Report accepted by State Council.</li> <li>• Significant work undertaken on University SSAF Funding proposals, including the tabling of a paper that included five options to the SSAF Decision Maker, the Deputy Vice Chancellor of Academic, I Anderson and signoff by Chief Financial Officer, B Rose. The State Council highlight that these two individuals hold all decision making power in allocation of SSAF. L McLaren presented tabled options to 2024 State Council.</li> <li>• Used leftover budget from 2023 to provide an extra grants round at the end of 2023, as well as increasing support per head for food at C&amp;S events. Subsequently, the TUSA are reviewing their allocation of funding across the year to ensure more consistency, and retrospectively funded food allocation for events that met similar criteria. Further budget has been invested into hire store and C&amp;S marquees.</li> <li>• Attended the Student Experience Network National Conference, and additionally sat on the Student Panel to discuss student issues alongside other student union presidents.</li> <li>• Key focuses taken from the conference included: <ul style="list-style-type: none"> <li>• Anti-drink spiking initiatives (e.g. anti-drink spiking equipment)</li> <li>• Creative student feedback initiatives (e.g. physical sticker charts for event feedback)</li> <li>• Student safety conference being held by USU (Sydney) run from a student-lens perspective – passed onto Advocates and consideration of State Council attendance with potential online capacity</li> </ul> </li> </ul>	<b>APPENDIX B</b>

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

	<ul style="list-style-type: none"> <li>• Legislated requirement for implementation of student support policy to be discussed at Academic Senate, New Zealand’s student charter</li> <li>• Feminine hygiene free vending machines – company that will give you a free vending machine that allows safe and discreet hygiene products – products can be stocked and monitored online and requires a commitment to purchase from the vendor but otherwise free. Costing to be reviewed against current material and staffing costs.</li> <li>• Online option of e-sports and discord channels to build community</li> <li>• Ensuring pronoun badges are ordered in time for C&amp;S Day</li> <li>• Year 13 presentation – NFP organisation that specialise in transition from grade 12.</li> <li>• The concept of ‘universal design equity’ - that equity is at the forefront of all of our planning.</li> <li>• Met with DVC Education M Parsell to discuss concepts of removing Unit Outlines with K Lertsinpakdee and J Oates-Pryor.</li> <li>• Discussed Cradle and Northern Clubs &amp; Societies Days/Market Days for 2024 with E Knuckey, including locking in a pre-booked mini-bus for travel to Northern C&amp;S Day and increased travel allowance for Cradle Coast Market Day to remove cost and risk for student societies interested in participating.</li> <li>• Met with independent auditor, L Walker, to discuss TUSA and student perspectives around governance infrastructures surrounding Sexual Assault and Sexual Harassment and areas needed for improvement.</li> </ul>	
<p><b>5.2 EQUITY PRESIDENT</b> M Warrington</p> <ul style="list-style-type: none"> <li>• Report accepted by State Council.</li> <li>• Highlighted an aim to determine how many equity rooms and spaces exist in the university.</li> </ul>	<p><b>APPENDIX C</b></p>	

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

<ul style="list-style-type: none"> <li>• Disco members have expressed concern that the Federal Minister for Science and Technology has received a report on Diversity in STEM that does not include people with disability.</li> <li>• Accepted an invitation to meet with the Tasmanian University Muslim Society.</li> <li>• Disability Campus Reference Group making slow progress. Recently reviewed the Domain campus accessibility. The University are also considering reducing the availability of the UniHopper that provides access to students across campuses. The student representatives of this group are strongly against this proposed change.</li> <li>• Met with Riawunna team to discuss how we conduct the Acknowledgement of Country going forward and how First Nations staff and students are faring after the Voice referendum, and in consideration of approaching 'Australia Day' date, January 26<sup>th</sup>.</li> <li>• Connected with the African Society of Students to affirm support to students whose homelands are in conflict.</li> <li>• Connected with Student Advocate Jon to understand our relationship with parties in the Palestinian-Israeli conflict and Russian-Ukrainian conflict.</li> </ul>	
<p><b>5.3 CAMPUS PRESIDENT – SOUTH</b> J Oates Pryor</p> <ul style="list-style-type: none"> <li>• Report accepted by State Council as read.</li> <li>• Settling into the role after completion of handover with S Maddock.</li> <li>• TARTS state of play query raised by L McLaren. Within C&amp;S spaces, arts students are spread across multiple campuses and a large cohort, don't feel connected. J Oates-Pryor has been exploring how TARTS or a similar model would look like to improve the arts student experience. Met with TARTS executive and will continue to follow-up as support.</li> </ul>	<b>APPENDIX D</b>
<p><b>5.4 CAMPUS PRESIDENT – NORTH</b> E Alsop</p>	<b>APPENDIX E</b>

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

<ul style="list-style-type: none"> <li>• Report accepted by State Council as read.</li> <li>• Met with Launceston Pro Vice Chancellor Dom Geraghty to discuss Inveresk carpark situation for students and potential actions available. Identified the crossover between council parks built by council for University purposes, rates therefore set by Council.</li> </ul> <p><b>ACTION ITEM:</b> L McLaren &amp; L Alsop out to Grace Johnston (Campus Services) to discuss increasing Metro Service to Inveresk afterhours.</p>	
<p><b>5.5 CAMPUS PRESIDENT – CRADLE COAST</b> L Johnson</p> <ul style="list-style-type: none"> <li>• Report accepted by State Council as read.</li> </ul> <p>Highlights from report included:</p> <ul style="list-style-type: none"> <li>• Onboarding and handover work undertaken.</li> <li>• Attended UTAS Health Fest for both days, as an opportunity to build rapport with staff and students.</li> <li>• Attended Student Experience Committee meeting.</li> <li>• Identified some themes from students at Cradle including support and advocacy to reduce the cost of living, more opportunity for involvement with community gardens, and a 2024 Cradle Coast ball.</li> </ul>	<b>APPENDIX F</b>
<p><b>5.6 CAMPUS PRESIDENT – ROZELLE</b> M Douglass</p> <ul style="list-style-type: none"> <li>• Report accepted by State Council accepted as read.</li> <li>• Hosted TUSA CEO S Gorringer, Operations Manager SL Ward, and L McLaren for a short tour of the Rozelle Campus. Appetite and commitment on the ground to improve the student experience at Rozelle. Key stakeholder connections built, and ongoing L Castelletti’s work last year – discounted first aid certificates, mass casualty exercise program, strengthening existing campus-run services e.g. Rozelle kitchen, and accommodation work pending a survey</li> </ul>	<b>APPENDIX G</b>

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

<p>result about housing affordability and consideration of university provided accommodation.</p> <ul style="list-style-type: none"> <li>Developing a Rozelle email distribution list at both Nursing and Paramedicine orientation to formalise communication channels with the cohorts.</li> </ul> <p><b>Motion</b> That the TUSA 2024 State Council provide thanks to 2023 Rozelle Campus President, Lucy Castelletti, for her support, advocacy and learning opportunities created for Rozelle Campus Students. In addition to her TUSA role, she was President of the Student Paramedic Rozelle Society, which has put on a plethora of events supporting and developing student learning opportunities at Rozelle, from subsidised First Aid courses to lasagna lunch with support dogs.</p> <p><b>MOVED:</b> M Douglass    <b>SECONDED:</b> L McLaren</p> <p><b>ACTION ITEM:</b> E Knuckey to circulate template for State Council budget proposal to 2024 State Council</p>	
<p><b>5.7 EDUCATION PRESIDENT (UG)</b> K Lertsinpakdee</p> <ul style="list-style-type: none"> <li>Report accepted by State Council.</li> </ul> <p>Highlights included:</p> <ul style="list-style-type: none"> <li>Attended a pre-senate meeting with Sarah Keating from Office of the Vice Chancellor and discussed what to expect from Senate meetings and the general structure.</li> <li>Attended Academic Senate with L McLaren, S Yu and M Warrington. Critical issues around sessional staff were discussed, including the sustainability of hiring practices, maintaining staff volume, and managing emerging risks of a casual workforce. The VC prompted senate about whether there was a need for casual staff at UTAS. AI and SASH policies were discussed as well.</li> <li>Attended first UCUPC meeting. Raised concern to the University that students were not consulted in the approval of a new third-party delivered University</li> </ul>	<b>APPENDIX H</b>



**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

campus, and subsequently received invitation to the University Melbourne campus.

- Campus tours with representatives from Deakin and the University of Melbourne undertaken, as well as the UTAS Melbourne Campus. K Lertsinpakdee raised concern with the Melbourne campus, specifically policy that did not support students, including opaque teaching practices and a lack of student supports available. Signage was visible requesting students do not eat, or talk, in the building hallways and open spaces. Lertsinpakdee asserted that the language that was used to refer to international students studying at the centre was notably infantilising.
- L McLaren highlighted that these students are not supported by our SSAF funding, which goes to the third party providing their degree. However, under the TUSA constitution, any student studying at the University of Tasmania is represented by the TUSA. So, as a representation issue, the TUSA should consider.
- K Lertsinpakdee urged the State Council to read the Racism at UniMelb report: <https://umsu.unimelb.edu.au/communities/poc/report-racism/racism-report/>. Their reporting data is worth considering to model at the University of Tasmania.
- Attended TEQSA conference with S Yu and J Oates Pryor and networked with other university student representatives. Gained insight into the University Accords proceedings, current issues affecting the tertiary sector, AI policies, student welfare issues, including SASH and graduate employability. Draft action plan about Sexual Assault and Sexual Harrassment On Campus is underway, consultation is now open and K Lertsinpakdee has nominated to provide input.
- Panelist at Teaching Matters Conference on student success and teaching quality. Discussed the current bleak landscape for students and factors affecting student success, including but not limited to higher cost

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

	<p>of living, climate anxiety, housing stress, increased working hours, and job instability. Gained insight into the support services available to students as Massey University and the values that guided the revitalisation of the University, delivered by Prof Giselle Brynes (also of note, Prof Byrnes delivered a sizeable amount of her presentation in te reo Māori, and names of policy documents were primarily in Māori.</p> <ul style="list-style-type: none"> <li>• Query from M Douglass: highlighted that there is an industrial movement at NSW ambulance. Roughly 2000 of 4000 paramedics have not reregistered with the national regulator due to low wages and working conditions. There is a significant appetite amongst Rozelle students to email the NSW Ministry of Health affiliating the TUSA with the current industrial action. M Douglass has a COI as an employee of NSW ambulance.</li> </ul> <p><b>ACTION ITEM:</b> L McLaren to circulate End Rape on Campus review of SASH Draft Action Plan</p> <p><b>ACTION ITEM:</b> M Douglass and K Lertsinpakdee to discuss NSW industrial action further and draft a letter, to be put forward as a motion to State Council approval either for K Lertsinpakdee to sign on behalf of TUSA.</p>	
	<p><b>5.8 EDUCATION PRESIDENT (PG)</b> SY Yu</p> <ul style="list-style-type: none"> <li>• Report accepted by State Council.</li> <li>• Attended first University Research Committee meeting.</li> <li>• Developed an introductory letter to be distributed by the Graduate Research Office’s newsletter.</li> <li>• Developing Shut Up and Write sessions, with zoom capacity and a face to face session available at Inveresk library in 2024.</li> <li>• L McLaren discussed that the University Graduate Office and TUSA are in conversations about funding for 2024 but that events run by N Nguyen would be provided again in 2024 in some capacity.</li> </ul>	<p><b>APPENDIX I</b></p>

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

	<ul style="list-style-type: none"> <li>• Attended State Council onboarding.</li> <li>• Participated in Melbourne trip including university tours and TEQSA with K Lertsinpakdee and J Oates Pryor as above.</li> </ul> <p><b>ACTION ITEM:</b> SL Ward/L McLaren to connect SY Yu to C Dillon and Graduate Research Office key contacts.</p>	
	<p><b>5.9 Projects Register</b> C Harris</p> <ul style="list-style-type: none"> <li>• For discussion of items for update/creation in project register</li> <li>• C Harris will be sending the State Council an email to begin filming State Council introduction videos.</li> </ul>	<b>VERBAL ONLY</b>
<b>6. ITEMS FOR DISCUSSION</b>		
	<p><b>6.1 Key Messaging Document</b> L McLaren</p> <ul style="list-style-type: none"> <li>• L McLaren led a discussion of additions to December Key Messaging document.</li> <li>• Addition to SASH item with support of draft action plan as per K Lertsinpakdee's report, and call for national student ombudsman with power to affect change.</li> </ul> <p><u>Motion:</u> that the key messaging document for December 2023 be accepted for publication.</p> <p><b>MOVED:</b> L McLaren <b>SECONDED:</b> M Douglass</p>	<b>APPENDIX J</b>
	<p><b>6.2 State Council Board Charter</b> L McLaren</p> <ul style="list-style-type: none"> <li>• L McLaren and E Knuckey developed a State Council Workplan, with the intent of incorporating regular reviews and connectivity with other teams into a yearly State Council Calendar, available on the State Council SharePoint.</li> <li>• J Oates-Pryor noted that strategy day should not happen in mid year but earlier to begin with.</li> </ul>	<b>APPENDIX K</b>

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

<ul style="list-style-type: none"> <li>State Council encouraged to email E Knuckey &amp; L McLaren if they would like additions added to the workplan.</li> </ul> <p><b>ACTION ITEM:</b> Consideration of shift of strategy day or addition of workshop earlier in the year.</p>	
<p><b>6.3 State Council 2024 Goals (and 2023 review)</b> L McLaren</p> <ul style="list-style-type: none"> <li>L McLaren led discussion of 2024 State Council goals, following the work undertaken by the State Council at David Bartlett’s State Council Influence Training this month. To be further expanded upon in early 2024.</li> <li>L McLaren noted that he would be leading discussion for academic senate this month.</li> <li>L McLaren identified key focuses – safety &amp; SASH, wellbeing, food security stipends and rental costs (Cost of Living) will continue to be a major topic in 2024. Student representation of third party campuses will be a new piece requiring review.</li> </ul>	<b>VERBAL ONLY</b>
<p><b>6.4 SSAF Funding Update (directly after Acknowledgement of Country)</b> SL Ward/L McLaren</p> <ul style="list-style-type: none"> <li>Discussion provided by SL Ward and L McLaren about the outcomes of the request for SSAF funding in 2024, including discussion of 2024 budget and a potential commercial feasibility scoping project.</li> </ul>	<b>VERBAL ONLY</b>
<p><b>6.5 Nominations for Incoming Representatives Governance Involvement</b> L McLaren</p> <ul style="list-style-type: none"> <li>Election for representative roles was undertaken. Where more than one State Council member nominated for a role, a group vote was undertaken and the nominee with a majority was elected.</li> </ul> <p><b>6.5.1. Board of Management Representative</b></p>	<b>VERBAL ONLY</b>

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

- The student Board of Management Representative will sit on the Board as a voting member alongside other student representatives inclusive of President and Past President roles, and the broader Board of Management. The role requires a commitment of a 2hr meeting bimonthly, as well as adhoc paperwork and reading as required by the role. To support the role, the nominated member will be supported with Board training through the Student Experience Network, and involved in one or two Board strategic planning sessions throughout the year.

Motion: Election of Board of Management Representative

That M Warrington be appointed to the TUSA Board of Management.

**MOVED:** L McLaren **SECONDED:** K Lertsinpakdee

*No abstentions*

**6.5.2. Governance Subcommittee Representative**

- The student Governance subcommittee representative will sit on the Board Governance subcommittee as a voting member. The commitment is a 1hr bimonthly meeting running on alternative months to Board of Management meetings, as well as adhoc time spent reviewing documents and policy as required to participate within the Governance subcommittee.
- The governance subcommittee deals with assessment of policy and governance framework reviews e.g. constitutional updates, which are then put to Board as a recommendation for a decision to be made.
- The subcommittee are happy to explain concepts and provide mentorship.

Motion: Election of the Governance Subcommittee Representative

That K Lertsinpakdee be appointed to the TUSA Governance Subcommittee

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

**MOVED:** L McLaren **SECONDED:** M Warrington

*No abstentions*

**6.5.3.FRAC Subcommittee Representative**

- The student FRAC subcommittee representative will sit on the Board FRAC subcommittee as a voting member. The commitment is a 1hr bimonthly meeting running on alternative months to Board of Management meetings, as well as adhoc time spent reviewing documents and policy as required to participate within the FRAC subcommittee.
- The FRAC subcommittee deals with assessment of Finance, Risk and Compliance, with specific focus on financials, investment decisions, and risk assessment at the level of Board. Recommendations are then put to Board for a decision.
- The subcommittee are happy to explain concepts and provide mentorship.

Motion: Election of the Finance, Risk and Compliance Subcommittee Representative

That M Douglass be appointed to the TUSA Board of Management.

**MOVED:** L McLaren **SECONDED:** K Lertsinpakdee

**6.5.4. State Council Deputy President Nominations**

Motion: Election of the Deputy President

- As per Deputy President PD to be distributed separately to the pack.

That J Oates Pryor be appointed to the role of State Council Deputy President.

**MOVED:** L McLaren **SECONDED:** E Alsop

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

	<p><b>6.5.5. UTAS Sustainability Committee</b></p> <p><u>Motion:</u> Election of the UTAS Sustainability Committee</p> <ul style="list-style-type: none"> <li>Two student representatives required to sit on the UTAS Sustainability committee. The representatives are also responsible for reporting back into State Council following meetings.</li> </ul> <p>That E Alsop and L McLaren be appointed to the UTAS Sustainability Committee.</p> <p><b>MOVED:</b> M Warrington <b>SECONDED:</b> J Oates-Pryor</p>	
	<p><b>6.5 TUSA SC Support of First Nations events on January 26<sup>th</sup> 2024</b></p> <p>L McLaren</p> <p>L McLaren affirmed that the TUSA State Council supports First Nation People. Collectively, the State Council agreed to demonstrate this support by representing and uplifting First Nations students through supporting First Nations events on and surrounding the 26<sup>th</sup> of January 2024.</p>	
	<p><b>6.5 SC Onboarding – Email Access, Email Signatures &amp; Outlook Calendars</b></p> <p>L McLaren, E Knuckey</p> <ul style="list-style-type: none"> <li>A reminder for State Council to ensure they have their TUSA email account access, and to update their email signatures as per the TUSA email template circulated via email last month.</li> <li>M Lutan will be circulating C&amp;S banners to add for early semester 1 2024</li> <li>L McLaren suggested archiving files from 2023 and creating a system that works for each specific representative.</li> </ul>	

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES**

	<p><b>6.7 Staffing for New to Online student panel Feb 2024</b> E Knuckey</p> <ul style="list-style-type: none"> <li>TUSA requires a State Council representative with some experience of online units to represent TUSA at an online student panel for orientation on Monday 19<sup>th</sup> February 4-5.30pm (heavily led by online-only students), inclusive of a gift voucher for participation. Ideally, the same representative would then stay on for the student forum being run afterward.</li> <li>L McLaren also reminded the State Council to pencil in nursing orientation to assist as required.</li> </ul>	
<b>7.</b>	<b>OTHER BUSINESS</b>	
	<p><b>7.1 Confidentiality in SC</b></p> <ul style="list-style-type: none"> <li>A discussion was held emphasising the importance of maintaining confidentiality of matters discussed within the role of State Council representative.</li> </ul> <p><b>ACTION ITEM:</b> Further discussion around confidentiality as agenda at next meeting, perhaps with Advocate involvement.</p> <p><b>ACTION ITEM:</b> E Knuckey to introduce committees to new student representatives as elected.</p> <p><b>ACTION ITEM:</b> E Knuckey/L McLaren to sort WIP TUSA weekly zoom access for Libby</p>	<b>VERBAL ONLY</b>

**Meeting Closed: 6.25pm**

**Next Meeting: January 10<sup>th</sup> 2024**



Confidential



TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION**  
**TUSA State Council**  
**MINUTES**  
**ACTION REGISTER**  
as at December 6 2023

#	Date of Meeting	Action Item	Responsible Party	Action	Progress to Date or Further Action Required	Status
1.	10.07.23	Development of security unit for accommodation	E Alsop		Handover occurred and has been given contacts needed.  Action for this month: reach out to Neil Chappell and Joel Lim for an update on the situation	Ongoing
2.	08.11.23	C&S Bank Stance	Liam McLaren	Consideration of initiation of shift from Commonwealth Bank to Bendigo as per suggestion by Tas Ethical.	For consideration at Clubs & Societies meetings to see what C&S views on Commonwealth Bank (with a lens of ethical investment practices).	Ongoing
3.	08.11.23	SC Workplan	L McLaren, E Knuckey	To develop SC Workplan prior to next SC	Items to be actioned as per workplan across 2024	Completed

**TUSA STATE COUNCIL**  
**CONFLICTS OF INTEREST REGISTER**  
as at December 6<sup>th</sup> 2023

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION**  
**TUSA State Council**  
**MINUTES**

#	Date of Meeting	Relevant Parties	Conflict of Interest	Comments	Status (Open/ongoing/closed)
1.	02.02.23	L McLaren	Former President;  Ongoing committee member of Tasmanian University Environment Society		Ongoing – 2023.
2.	02.02.23	L McLaren	Former TUSA Experience Leader of the College of Science & Engineering	Role ended December 31 <sup>st</sup> 2022	Closed
3.	10.07.23	L McLaren	Member of Tasmanian Labor since 2023		Ongoing
4.	20/11/2023	M Warrington	Current President of Disability Students Collective (DiSCo)	Aleah Clarke is the Vice President	Ongoing
5.	20/11/2023	M Warrington	Member of the UTAS Disability Inclusion Campus Reference Group (DICRG)	Paid casual rate for attendance at meetings usually spaced six weeks a part for three hours at a time.	Ongoing

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION**  
**TUSA State Council**  
**MINUTES**

6.	06.12.23	J Oates Pryor	Member of the Tasmanian University Law Society.		Ongoing
7.	06.12.23	J Oates Pryor	Paid Casual UTAS Staff Member	Including various roles: Student Ambassador; OSCE Role Player; Casual Staff Member for both Theatre department and Faculty of Law	Ongoing
8.	06.12.23	L Alsop	Social Media Officer and TUSA Rep of the Tasmanian University Climate Action Society (TUCA)	Potential for disbandment by 2024.	Open
9.	06.12.23	L Alsop	Member of the UTAS Disability Inclusion Campus Reference Group (DICRG)	Paid casual rate for meetings every 4-6 weeks.	Ongoing
10.	06.12.23	L Alsop	Committee member of the Disability Students Collective (DiSCo).		Ongoing
11.	06.12.23	L Alsop	Member of the Tasmanian University Environmental Society		Ongoing
12.	06.12.23	L Alsop	Candidate for the Sustainability Internship Program (SIP)	Paid position.	To be confirmed

TASMANIAN UNIVERSITY STUDENT ASSOCIATION  
TUSA State Council  
MINUTES

13.	06.12.23	L Alsop	Member of the UTAS Car and Motorcycle Society	Membership will not be renewed for 2024.	Open
14.	06.12.23	L Alsop	Member of the UTAS Geology Society		Ongoing
15.	06.12.23	K Lertsinpak dee	UTAS casual staff member	UConnect student enquiries officer and student ambassador	Ongoing
16	06.12.23	K Lertsinpak dee	Member of the National Tertiary Education Union		Ongoing
17	06.12.23	K Lertsinpak dee	Member of the Tasmanian University Medical Research Students' Society	Former President, Vice President, and First Year Representative	Ongoing