

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

For the meeting of the TUSA State Council to be held at
9am Friday 13th of January 2023
via Online/TUSA Conference Rooms.

Chair: State President – Liam McLaren

Meeting opened: 9:03am

#	ITEM	APPENDIX
1.	INTRODUCTORY ITEMS	
	<p>1.1 ACKNOWLEDGEMENT OF COUNTRY <i>We pay our respects to elders past and present, to the many Aboriginal people that did not make elder status, and to the Tasmanian Aboriginal community that continue to care for Country. We recognise a history of truth which acknowledges the impacts of invasion and colonisation upon Aboriginal people resulting in the genocide and forcible removal from their lands. Our Islands are deeply unique, with spectacular landscapes with our cities and towns surrounded by bushland, wilderness, mountain ranges and beaches. We stand for a future that profoundly respects and acknowledges Aboriginal perspectives, culture, language and history; and a continued effort to fight for Aboriginal justice and rights paving the way for a strong future.</i></p>	
	<p>1.2 WELCOME Chair</p>	
	<p>1.3 ATTENDANCE L McLaren, S Maddock, N Naz, L Castelletti, Z Sabapathy.</p>	
	<p>1.4 APOLOGIES R Stanaway, A Lamont, T Hoare.</p>	
	<p>1.5 ABSENT</p>	

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	<p>1.6 GUESTS & OBSERVERS</p> <p>EA: E Knuckey TUSA Staff: S Gorringe TUSA Research Associate: Tristana Sidoryn via zoom</p>	
	<p>1.7 CONFLICTS OF INTEREST</p> <p>State Council members are reminded of the requirements of clause 6 of the TUSA's Conflict of Interest Policy (instituted on 28 November 2019) which requires members to identify and disclose any conflicts of interest including gifts.</p>	
2.	MINUTES AND MATTERS ARISING	
	2.1 AMENDMENTS	
	<p>2.2 MINUTES OF THE PREVIOUS MEETING</p> <p><u>Motion:</u> that the minutes of the TUSA State Council held on 12th December 2022 be accepted as a true and accurate record of the proceedings of that meeting.</p> <p><i>MOVED: S Maddock SECONDED: L McLaren</i></p>	APPENDIX A
	<p>2.3 MATTERS ARISING FROM PREVIOUS MINUTES</p> <ul style="list-style-type: none"> • See action items table 	
3.	CORRESPONDENCE	
	<p>3.1 INWARDS</p> <p><u>ABC Reporter – Rebecca Pridham</u></p> <ul style="list-style-type: none"> • Cost of Living impact on students leading to deferral of, or dropping out of their courses – request for TUSA SC input <p><u>NUS – Sheldon Gait, General Secretary</u></p> <ul style="list-style-type: none"> • General introduction and briefing. 	APPENDIX B

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	3.2 OUTWARDS Nil	
4.	4.1 TEL MONTHLY REPORT COHM – Eloise & COSE – Liam <ul style="list-style-type: none"> • COHM recruitment completion aiming for February. COBE & COSE in conversation. • S Mashroor working on SaP website piece. 	VERBAL ONLY
5.	COUNCIL REPORTS	
	5.1 PRESIDENT <u>Liam McLaren</u> <ul style="list-style-type: none"> • Report taken as read. • TOGATUS lead fantastic this year, currently in recruitment. EOIs shut next week. • Working on TUSA MyLO unit • SC website piece of ongoing work. Key messaging statements will now go through SC each month for approval before being elevated to board. 	APPENDIX C
	5.2 EQUITY PRESIDENT <u>Trenton Hoare</u> <ul style="list-style-type: none"> • Report taken as read 	APPENDIX D
	5.3 CAMPUS PRESIDENT - SOUTH <u>Stella Maddock</u> <ul style="list-style-type: none"> • Report taken as read • To highlight: shakeup report and Save UTAS campus meeting • Shakeup report – Southern campus transformations team met with S Maddock & L McLaren. The staff involved in this report seemed passionate about improving the university environment for students. However, the people consulted on this report were largely affluent, white and older community members. Furthermore, everyone on the panel received \$500 for their time. • Save UTAS campus meeting – demographic is mostly affluent homeowners, but there is genuine sentiment to support student voices, and clear benefit to students. 	APPENDIX E
	5.4 CAMPUS PRESIDENT - NORTH	APPENDIX F

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<p><u>Ryan Stanaway</u></p> <ul style="list-style-type: none"> Report taken as read. 	
<p>5.5 CAMPUS PRESIDENT – CRADLE COAST</p> <p><u>Alec Lamont</u></p> <ul style="list-style-type: none"> Report taken as read 	APPENDIX G
<p>5.6 CAMPUS PRESIDENT – ROZELLE</p> <p><u>Lucy Castelletti</u></p> <ul style="list-style-type: none"> Sydney TUSA hub located Working on advocacy supporting paramedic students for CPR/first aid training to be offered in paramedicine (by college or societies) on campus as it is in nursing & medicine. 	APPENDIX H
<p>5.7 EDUCATION PRESIDENT (UG)</p> <p><u>Zachary Sabapathy</u></p> <ul style="list-style-type: none"> Taken as read Introduction of sustainability major to group A & B degrees, following on from UTAS sustainability success. UCUPC information issues regarding drafting issues around this with regard to wording have been resolved. MedRes changes, discussions ongoing. Law unit enrolment issues in progress 	APPENDIX I
<p>5.8 EDUCATION PRESIDENT (PG)</p> <p><u>Nousheen Naz</u></p> <ul style="list-style-type: none"> Taken as read Items for follow up with Liam after meeting. 	APPENDIX J
<p>5.9 Standing Item for SC Projects – TUSA Website</p> <p>E Knuckey</p> <ul style="list-style-type: none"> 	VERBAL ONLY
6. ITEMS FOR DISCUSSION	
<p>6.1 Key Messaging Document</p> <p>L McLaren</p> <ul style="list-style-type: none"> Regular standing item; a space to discuss any thoughts the SC has on wording and topics included in key messaging for elevation to the board each month. 	APPENDIX K

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<p><u>Motion:</u> that the key messaging document for January 2023 be accepted for publication.</p> <p>MOVED: L McLaren SECONDED: S Maddock</p>	
<p>6.2 S Crothers TUSA Legislative Inquiry Presentation L McLaren</p> <ul style="list-style-type: none"> • A discussion of the highlights of S Crothers' presentation. 	APPENDIX L
<p>6.3 TUSA Online Student Engagement Report L McLaren, S Gorrige & Tristana Sidoryn</p> <ul style="list-style-type: none"> • Tristana was employed from November by TUSA to develop a report into online student engagement • Highlighted the importance of online students in increasing, and looked at national best practice in comparison with TUSA & UTAS' current online student engagement • Recommendations range from short to long term, some are current initiatives that just need tweaking for the online cohort, and others are directly new suggestions. Can be grouped as community (online events), on campus (F2F), and off-campus (online tools). • Noting that a lot of our students are online and in Hobart. Create a blended model that allows these students to engage with on-campus/off-campus & community where and when they have capacity and want. • Highlighted idea: student-led discord server initiative. <p>Feedback from SC members absent from meeting: A Lamont</p> <ul style="list-style-type: none"> • Anything is better than nothing. Providing a direct line for feedback from the students with the option of being anonymous may be able to open up a line of communication with the online cohort. <p>R Stanaway</p>	APPENDIX M

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	<ul style="list-style-type: none"> Increasing engagement will amplify TUSA's presence throughout all campuses and to run events tailored toward more student-to-student interaction through unique and fun events such as a sunset cruise on the Tamar or frequent movie nights in accommodation, etc. Great idea regarding online student-oriented events. Unsure how it can be effectively implemented other than further advertisement of current events or specific online orientation activities such as games etc. Mental health and wellbeing rep a good idea however I feel there would need to be a north and south rep. TUSA membership packages similar to AMCSA structure a great idea. <p>ACTION ITEM: SC to consider and apply the recommendation of this report.</p>	
	<p>6.4 TUSA Food Hub Update S Gorringe</p> <ul style="list-style-type: none"> Freshie bag scheme for 12 months, and more recently the development of a food hub. Working on grants and subsidy models to provide support to students. L Slevin project manager for the food security schemes in preparation for strong activation in semester 2 of this year. Building and connecting in to UTAS and community partners. <p>ACTION ITEM: SC reps to forward on contacts or put hand up if interested in being involved in the student vision of the food hub in 2023.</p>	VERBAL ONLY
7.	OTHER BUSINESS	
	<p>7.1 SEN Board Induction Training</p> <p>There is a Student Board program available through our membership. This course is more relevant (and mandatory) for the two members of State Council sitting on the Board of Management, but you are all very welcome to complete as an opportunity for professional development.</p> <p>A revised and updated version of the course is being released in March 2023 and interested parties are encouraged to wait for this update. To</p>	VERBAL ONLY

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<p>access the course you need to register your name and email address with Shahrin Leontarou, SEN programs manager: projects@studentexperiencenetwork.com.au</p> <p>Once you are registered you will be provided with a user profile, course access link and temporary password.</p> <p>ACTION ITEM: Highly encouraged SC to all do this training.</p>	
<p>7.2 TUSA Influence Strategy</p> <ul style="list-style-type: none"> Shared as per discussion during L McLaren report. 	APPENDIX O
<p>7.3 NUS 2023 Presidents Summit L McLaren</p> <ul style="list-style-type: none"> From S Gait, NUS: “We will run workshops on skills such as media training and hear from you on what direction you want NUS to take in 2023. All campus presidents, vice presidents, general secretary, education officers and other OBs are invited to join us. We hope to see you there, it will be a great time to broaden your skills at the start of your terms, meet fellow OBs and get to know your NUS representatives too! Plus, ALL student unions are welcome to come along, not just member organisations, so we hope to see some new faces there! Date: Thursday, February 2nd to Friday, February 3rd Location: Melbourne University Cost: \$395 per attendee.” <p>State Council in agreement for L McLaren to attend this as TUSA’s representative.</p>	VERBAL ONLY
<p>7.4 State Council – C&S Launceston Presence E Knuckey</p> <p>ACTION ITEM: SC to liaise with L McLaren about Launceston C&S Day travel</p>	
<p>7.5 State Council Budget L McLaren</p> <ul style="list-style-type: none"> Meeting to be planned for Feb-March to finalise budget 	

Meeting Closed: 10:35am

Next Meeting: First week of February 2023.

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ACTION REGISTER
 as at 13th January 2023

#	Date of Meeting	Action Item	Responsible Party	Action	Progress to Date or Further Action Required	Status
1.	09.11.22	SSAF Consultation Minutes	All SC	To review minutes of this consultation to check that the items they raised were accurate.	State council has had a chance to read through – UG/PG/south president happy Questions asked by SC in future at these meetings will be posted verbatim on UTAS website.	Closed
2.	12.12.22	Campaign Manager Recruitment	All SC	SC to encourage contacts with good social media skillset to apply.	Closed as of today	Closed
3.	12.12.22	Campus Tours	L McLaren	L McLaren to organise tour in Launceston during Grindelwald team retreat in March & Hobart tour for relevant reps	For followup in February	Ongoing

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4.	12.12.22	TUSA Media & Actions register	All SC	Familiarise yourself with the TUSA Media Folder – any time you see media related to us, or UTAS stuff, add it to the media folder in SC folder on sharepoint.	For next meeting closure	Closed
5.	12.12.22	TUSA Website – SC Projects	All SC	SC to let E Knuckey know via email of any planned projects not established in their rep reports for this month.	Now a standing item	Closed
6.	12.12.22	Election Survey Results	T Hoare, S Maddock, L Castelletti, R Stanaway, A Lamont	SC campus + equity presidents to read through qualitative information and consider any key projects on basis of report.		Closed
7.	12.12.22	Deputy President Election	E Knuckey, L McLaren	E Knuckey to circulate to SC members not present due to tie. If tie continues, defer to SC	For r/v of results at meeting; S Maddock elected deputy president	Closed

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				President for final decision.		
8.	12.12.22	Senate Education & Employment Committee Submission	L McLaren & T Hoare	T Hoare & L McLaren to liaise re: senate submission.	Due in may	Ongoing
9.	12.12.22	Say No To Scarborough campaign	L McLaren	L McLaren to sign petition	Done	Closed
10.	12.12.22	Managing Meetings Training & Meeting Framework Work	All SC	SC to complete managing meetings training, and review their meetings expected to attend and consider what purpose these meetings fit under, whether they fit their structure, and be sure to advocate for your position on these meetings e.g. please send an agenda through	Done	Closed
11	12.01.23	Academic Complaints Register	L McLaren & Z Sabapathy	Item to monitor progress of form added to TUSA website to make sure		Open

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				we don't forget.		
12	12.01.23	Indigenous Acknowledgment Amendment	L McLaren & E Knuckey	To add indigenous acknowledgment rozelle campus		Open
13	13.01.23	Meeting Times	E Knuckey & L McLaren	To send out meeting times for SC to select consistent time for meetings first week of every month for semester 1		Open
14	13.01.23	Online Student Engagement Report Followup	All SC	SC to consider and apply the recommendation of this report.	For r/v next meeting	Open
15	13.01.23	Food Hub Initiative	All SC	SC reps to forward on contacts or put hand up if interested in being involved in the student vision of the food hub in 2023.		Open
16	13.01.23	SEN Board Training	All SC	Highly encouraged SC to all do this training.		Open

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17	13.01.23	Launceston C&S Day Planning	All SC	SC to liaise with L McLaren about Launceston C&S Day travel		Open
18	17.01.23	Projects Register	E Knuckey	To adjust minutes to include projects table		Open