

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION**  
**Board of Management**  
**MINUTES**

For the meeting of the TUSA Board of Management to be held on  
**Tuesday 1<sup>st</sup> of November 2022 at 5:30pm**  
at the TUSA Building Boardroom, Sandy Bay TAS.

**Chair: D Barlett**

**Purpose:** To address matters of management, strategy and direction of the Association, and of property, income and funding.

**Meeting opened: 5:33pm**

#	ITEM LISTING	APPENDIX
1.	<b>INTRODUCTORY ITEMS</b>	
	<b>1.1 In-Camera Session (as needed)</b>	
	<b>1.2 Acknowledgement of Country</b> <i>We pay our respects to elders past and present, to the many Aboriginal people that did not make elder status, and to the Tasmanian Aboriginal community that continue to care for Country. We recognise a history of truth which acknowledges the impacts of invasion and colonisation upon Aboriginal people resulting in the genocide and forcible removal from their lands. Our Islands are deeply unique, with spectacular landscapes with our cities and towns surrounded by bushland, wilderness, mountain ranges and beaches. We stand for a future that profoundly respects and acknowledges Aboriginal perspectives, culture, language and history; and a continued effort to fight for Aboriginal justice and rights paving the way for a strong future.</i>	
	<b>1.3 Welcome</b> Chair	
	<b>1.4 Present</b> D Bartlett, T Wienker, S Gorringer, A Nebbs, J Newman, S Crothers, P Ratcliffe, B Broad, R Mawad (via Zoom).	
	<b>1.5 Apologies</b>	

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	<p><b>1.6 Absent</b></p>	
	<p><b>1.7 Staff, guests &amp; observers</b> S Ward, R de Villeneuve, L McLaren</p>	
	<p><b>1.8 Conflicts of interest</b></p>	
<b>2.</b>	<b>MINUTES AND MATTERS ARISING</b>	
	<p><b>2.1 Amendments to previous minutes</b></p>	
	<p><b>2.2 Minute approvals</b>  <b><u>2.2.1 TUSA Board of Management Meeting Minutes Amendments</u></b>  A discussion of items redacted from previous minutes prior to publishing. <ul style="list-style-type: none"> <li>Alteration to acknowledge B Broad absence.</li> </ul> <b><u>2.2.2 TUSA Board of Management Meeting Minutes Approval</u></b>  <u>Motion:</u>  That the minutes of the TUSA Board of Management Meeting held on <b>September 26<sup>th</sup> 2022</b> be accepted as a true and accurate record of the proceedings of that meeting.   <b><i>MOVED: A Nebbs SECONDED: T Wienker</i></b></p> <p><b><u>2.2.3 TUSA Board of Management Meeting Minutes Online Upload</u></b>  <u>Motion:</u>  That the minutes of the TUSA Board of Management Meeting held on <b>September 26<sup>th</sup> 2022</b> are approved to go online, withholding appendices and any sensitive discussions, following any amendments noted above.   <b><i>MOVED: A Nebbs SECONDED: T Wienker</i></b></p>	<b>APPENDIX A</b>
	<p><b>2.3 Matters arising from previous minutes</b></p> <ul style="list-style-type: none"> <li>As per action table.</li> </ul>	

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<b>3.</b>	<b>CORRESPONDENCE</b>	
	<b>3.1 Inward correspondence</b>	<b>Nil</b>
	<b>3.2 Outward correspondence</b>	<b>Nil</b>
<b>4.</b>	<b>MATTERS FOR DISCUSSION</b>	
	<p><b>4.1 SSAF Funding Update</b>  <b>4.1.1 SSAF Proposal for 2023</b>  Sam Gorringe</p> <p>The board acknowledge the report as read, and approve progression of this item by the CEO.</p> <ul style="list-style-type: none"> <li>• Consultative working group established with UTAS.</li> <li>• SSAF Survey reintroduced this year, with minimal TUSA input.</li> <li>• S Gorringe provided TUSA Proposal for allocation of SSAF for board.</li> </ul> <p>Features of note:</p> <ul style="list-style-type: none"> <li>• Improved systems to demonstrate allocation of SSAF, and to automate reporting as much as possible. Will assist with reporting requirements.</li> <li>• Moving forward, an aim to demonstrate the full cost of initiatives and their direct benefit to the institution and students.</li> <li>• Food Hub initiative progressing.</li> </ul>	<b>TO BE PROVIDED AT MEETING</b>
	<p><b>4.1.2 Feedback on SSAF Allocation – UTAS Process and Next Steps</b>  Sophie Crothers</p> <ul style="list-style-type: none"> <li>• Next Consultation meeting will be held this Thursday, which will include new incoming State Council. Will look at priority areas coming out of SSAF survey. <ul style="list-style-type: none"> <li>• Students to provide input into thematic areas of SSAF allocation.</li> </ul> </li> </ul>	<b>VERBAL ONLY</b>
	<p><b>4.2 TUSA Chair Recruitment – TUSA Chair Recruitment Approach</b>  Sam Gorringe  noted</p> <ul style="list-style-type: none"> <li>• Board accept the paper as read.</li> </ul>	<b>APPENDIX B</b>

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	<ul style="list-style-type: none"> <li>David Bartlett met with Chancellor as outgoing Chair.</li> <li>P Ratcliffe exiting UTAS professional role, with T Wienker (currently UTAS academic role) moving to the UTAS professional member role.</li> <li>Raised request to board for further constitutional changes to reflect what has been negotiated in 2022.</li> </ul>	
	<p><b>4.3 TUSA Strategy &amp; Budget Presentations – UTAS Executive Team and UTAS Council</b></p> <ul style="list-style-type: none"> <li>Upcoming UET meeting</li> <li>Presentation to UTAS Council in December</li> </ul>	<b>VERBAL ONLY</b>
	<p><b>4.4 Governance Instrument Review</b>  <b>Shauna Lee Ward</b></p> <ul style="list-style-type: none"> <li>Board noted the update.</li> <li>Board approved the new TUSA Workplace Culture Policy.</li> </ul>	<b>APPENDIX C (2 ITEMS)</b>
<b>5.</b>	<b>MATTERS FOR NOTING</b>	
	<p><b>5.1 CEO Report - Operational</b>  Sam Gorringe</p> <ul style="list-style-type: none"> <li>Board accepted the report.</li> <li>TUSA EA approved, including through Fair Work Australia, and subsequently moved to new classification structure</li> </ul>	<b>APPENDIX D</b>
	<p><b>5.2 Director Registration – Follow Up on Email Distributed to Board Members 21 October 2022</b>  Sam Gorringe</p> <ul style="list-style-type: none"> <li>Waiting on info from ASIC.</li> </ul> <p><b>Action Item: S Gorringe to update on requirement for directorship reporting.</b></p>	<b>VERBAL ONLY</b>
	<p><b>5.3 Key Messaging Update</b>  Sophie Crothers</p> <ul style="list-style-type: none"> <li>Identified current key issues <ul style="list-style-type: none"> <li>NTEU campaign</li> </ul> </li> </ul>	<b>APPENDIX E</b>

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	<ul style="list-style-type: none"> <li>▪ Casualisation of staff and PhD students, low stipends, and therefore food insecurity and other hardships.</li> <li>▪ Casual staff not included in Staff satisfaction survey.</li> <li>• Legislative Council pushed back following death of Queen, meaning UTAS Inquiry likely for review in 2023.</li> </ul>	
	<p><b>5.4 Monthly Finance and Investment Report</b>  Shauna-Lee Ward</p> <ul style="list-style-type: none"> <li>• Identified a need for more consistency in reports – work towards for next year.</li> <li>• Year on year comparisons very difficult presently, which will improve for 2023 due to consistent Chart of Accounts for the two year period.</li> <li>• Sharemarket portfolio fluctuations of concern, but hoping will stabilise.</li> <li>• Tas Ethical open offer remains to provide more detailed background on reporting of investments.</li> <li>• In future aiming to provide clarity between revenue that is coming into account as opposed to reinvestment in investments.</li> </ul>	<b>APPENDIX F</b>
	<p><b>5.5 Clubs &amp; Societies Event Update</b>  Renee de Villeneuve</p> <ul style="list-style-type: none"> <li>• Clubs &amp; Societies events: Renee update <ul style="list-style-type: none"> <li>• Currently sitting 942 events run by clubs and societies, reaching 40,000 student touchpoints.</li> <li>• Needed for SSAF report</li> <li>• \$1.50 per student for C&amp;S run careers grants, vs significantly more for UTAS Career Services/Future Students events.</li> </ul> </li> </ul>	<b>VERBAL ONLY</b>

**Meeting Closed: 7:00pm**

**Next Meeting: 28<sup>th</sup> November 2022**