

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION**  
**Board of Management**  
**AGENDA**

For the meeting of the TUSA Board of Management to be held on  
**Monday 28th of February 2022 at 5:30pm**  
via ZOOM video conference and Hobart Boardroom, TUSA Building, Sandy Bay.

**Chair:** D. Bartlett

**Meeting opened:** 5:35

## **1.0**    **Introductory Items**

### **1.1**    **IN-CAMERA SESSION (as needed)**

### **1.2**    **ACKNOWLEDGEMENT OF COUNTRY**

*We pay our respects to elders past and present, to the many Aboriginal people that did not make elder status, and to the Tasmanian Aboriginal community that continue to care for Country. We recognise a history of truth which acknowledges the impacts of invasion and colonisation upon Aboriginal people resulting in the genocide and forcible removal from their lands. Our Islands are deeply unique, with spectacular landscapes with our cities and towns surrounded by bushland, wilderness, mountain ranges and beaches. We stand for a future that profoundly respects and acknowledges Aboriginal perspectives, culture, language and history; and a continued effort to fight for Aboriginal justice and rights paving the way for a strong future.*

### **1.3**    **WELCOME**

Chair

### **1.4**    **PRESENT**

P. Ratcliffe, D. Bartlett, R. Mawad, S. Crothers, B. Broad, A. Moore, J. Newman, T. Wienker.

### **1.5**    **APOLOGIES**

### **1.6**    **ABSENT**

### **1.7**    **STAFF, GUESTS & OBSERVERS**

E. Knuckey, S. Gorrings, E. Kleiner, T. Lippis.

### **1.8**    **CONFLICTS OF INTEREST**

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Board members are reminded of the requirements of clause 6 of the TUSA's Conflict of Interest Policy (instituted on 28 November 2019) which requires members to identify and disclose any conflicts of interest including gifts.

## 2.0 Minutes & Matters Arising

### 2.1 AMENDMENTS

### 2.2 MINUTES

#### 2.2.1 TUSA Board of Management Meeting Online APPENDIX A

**Motion**                      **Moved:** R. Mawad                      **Seconded:** P. Ratcliffe  
that the minutes of the meeting of the TUSA Board of Management held on **31.01.22** be accepted as a true and accurate record of the proceedings of that meeting.

#### 2.2.2 TUSA Board of Management Meeting Minutes Online

**Motion**                      **Moved:** J. Newman                      **Seconded:** T. Wienker  
that the minutes of the **31.01.22** meeting are approved to go online, withholding appendices and any sensitive discussions.

### 2.3 MATTERS ARISING FROM PREVIOUS MINUTES

## 3.0 Correspondence

### 3.1 INWARD CORRESPONDENCE

#### 3.1.1 Auditors Independence Declaration APPENDIX B

All auditors reports taken as read.

The report did not contain any items requiring discussion at a BoM level.

**ACTION: FRAC Committee to review the report and provide any recommendations to the BoM.**

#### 3.1.2 Cover Letter APPENDIX C

#### 3.1.3 Independent Auditors Report APPENDIX D

#### 3.1.4 Report to Those Charged with Governance APPENDIX E

#### 3.1.5 TUU Annual Financial Report 2021 APPENDIX F

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- 3.2 OUTWARD CORRESPONDENCE**  
Nil.

#### **4.0 Matters for Discussion**

- 4.1 INVESTMENT ADVISORY LONGEVITY ANALYSIS** APPENDIX G  
Report taken as read.

Substantial assumptions were made in the compilation of the report. A useful step for discussion, however further refinement is required.

#### **5.0 Matters for Noting**

- 5.1 TUSA STRATEGY REPORT** APPENDIX H  
Sophie Crothers & Sam Gorringe  
Report taken as read. Highlights were briefly spoken to.

S. Gorringe notes the departure of Annabelle Sweetman, Marketing and Communications Manager, which will be a significant loss for the Association.

An update was requested regarding automatic sign-up's of students to TUSA Communications.

**ACTION: To revisit and update the BoM on the status of this project.**

- 5.2 FINANCE UPDATE** TO BE CIRCULATED  
Efi Kleiner  
Report taken as read.

Noted that the portfolio decreased in value due to global circumstances experienced in previous months. Possibly the value will be regained.

- 5.3 FRAC UPDATE** VERBAL ONLY  
Tyson Wienker  
A brief FRAC update was delivered.

A revised Terms of Reference was reviewed at the previous FRAC meeting, which will be presented at the next BoM meeting. This was identified to formalise and expand the committee beyond solely BoM members.

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**ACTION: Revised terms of reference to be provided at next BOM Meeting.**

**6.0 Other Business**

**6.1 COVID SAFE EVENTS**

Independence and expectations which BoM advice may be sought, particularly in the area of Events.

Incidents have been reported at several Society events which may have risked a COVID breakout as a result of the event. This has opened a broader conversation as to the assessment of risk and how TUSA and the University deal with this risk.

Floor opened to discussion as to advice regarding the position the TUSA should take to upcoming conversations with the University. A short discussion was held.

BoM members provided brief advice and positions in regard to the issue.

**ACTION: Deliver updates to the key messaging document to the BoM.**

**Meeting Closed: 6:33pm**

**Next Meeting: 28<sup>th</sup> March, 2022**

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**ACTIONS ARISING**

as of 23/8/21

	<b>Date of Meeting</b>	<b>Action Item</b>	<b>Responsible Party</b>	<b>Action</b>	<b>Progress to Date or Further Action Required</b>	<b>Status</b>
	28.02.22	FRAC ToR	FRAC	Revised terms of reference to be provided at next BOM Meeting.		Open
	28.02.22	Audit Report Review	FRAC	FRAC Committee to review the Audit report and provide recommendations for BoM.		Open
	28.02.22	TUSA Comms Signup	S. Crothers	To revisit the TUSA Comms sign up project and update the BoM.		Open
	28.02.22	Key Messaging	S. Crothers	Deliver update to key messaging to the BoM.		Open
	26.7.21	UTAS Partnership Negotiation	S. Gorringer	To contact UTAS and formally initiate negotiations for the partnership	Funding agreement fine details being confirmed currently.	Closed
	28.6.21	Investment Adviser Appointment	E. Kleiner	Investigate appointing a new auditor to the TUSA.	The advisor has been appointed	Closed
	26.10.20	Investment Reports	FRAC	Review current Investment Reports to communicate required changes	Ongoing	Open